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Dear NAME,

I am writing to you today in your capacity as INSERT JOB TITLE to ask you for your help with a very serious matter concerning the National Spinal Injuries Centre (NSIC) at Stoke Mandeville Hospital.

I’ve attached a letter of complaint which I, and many other patients of the NSIC, have sent in. This is not the first time that patients have formally raised many of these issues with Buckinghamshire NHS Healthcare Trust. Previous complaints have been acknowledged, and ignored.

As you will see from the letter, the NSIC needs urgent intervention to prevent further loss of services to the spinal community.

As a patient body we are now attempting to draw wider attention to this issue and would sincerely appreciate any help that you could provide in this matter.

Yours gratefully,

NAME